

BUSINESS RETENTION PROGRAM

SCOPE OF WORK

PO# _____



REQUEST FOR BID

Instructions to contractor(s):

Mandatory On-Site Pre-Bid Wednesday, January 21, 2026, at 11:45 AM.

Return RFB 25-155 Thursday, January 29, 2026, at 10:00 AM.

Please include minimum of three (3) sealed copies, Attn: Debra Hamilton Tidwell, City Clerk, 1st Floor, 301 River Park Drive, East St. Louis IL 62201. For any questions, please contact Tereyowna Martin, Director of Purchasing, via email: tmartin@cesl.us, 618-600-1919 Ineater Fleming, Purchasing Manager, via email ifleming@cesl.us 618-600-4704

PROJECT INFORMATION

CONTRACTOR INFORMATION

ADDRESS: 2138 St. Clair Ave, East Saint Louis, IL	COMPANY NAME:
HOMEOWNER'S NAME/VENDOR: Kee & Main/Keanna Moore	POINT OF CONTACT/CONTRACTOR:
PHONE: 618-600-2994 ALTERNATE PHONE:	MAILING ADDRESS:
EMAIL:	CELL/BUSINESS PHONE: EMAIL:

SCOPE OF WORK

DESCRIPTION –		COST <i>Labor & Materials</i>
<ul style="list-style-type: none">• Install Commercial floor tile throughout (825 square feet)• Install vent cover• Install floor drain cover• Install Emergency Exit lights• Drywall repair (400 square feet)		

• **Paint**
