

**PAVING REPAIR QUOTE**  
**Pavement Repairs – South 8<sup>th</sup> Street**



**1.0 GENERAL**

This contract will include repair of pavement on South 8<sup>th</sup> Street near the intersection with Route 3 in the City of East St. Louis. Before beginning the work, the Contractor shall secure permits from the City of East St. Louis Regulatory Affairs Department and Environmental Protection Agency, as required.

Be advised that the authorities of the City of East St. Louis, Illinois have determined that the pavement failed and is in need of repair. The proposed improvements include the removal of all loose material from previous patching attempts, filling potholes with hot mix asphalt, minor milling of high spots and placement of a 2" hot mix asphalt skim coat. This work will be done at the unit price submitted. A \$10,000 allowance for unforeseen conditions has been added to the bid form. The Contractor shall be responsible for determining actual dimensions and all layout and testing. The pavement has failed and is unsafe and dangerous to the life, health, property and safety of the public and constitutes an immediate and continuing hazard for the City of East St. Louis and its citizens in violation of East St. Louis Municipal Code Section 22-9 and pursuant to Section 107 of the International Property Maintenance Code adopted by Section 22-9 of the East St. Louis Municipal Code.

All bidders are cautioned to carefully inspect the area involved in this project and to become familiar with all the requirements of this bid/quote document, City Code, and State and Federal law prior to the submission of this bid/quote.

All underground facilities shall be located before any digging is initiated. It is the responsibility of the Contractor to obtain the location and depth of these facilities. The Contractor shall call the local utility companies for locates of underground utilities and to obtain a dig number as required by Illinois state law.

Any damage to public property (i.e., sidewalk, street, and curbs, etc.) or private property of others as a result of demolition shall be the responsibility of the Contractor and repair at its own expense. All costs associated with the pipe replacement shall be considered incidental to removing and replacing the inlets with no additional compensation or renumeration allowed.

**2.0 PREBID MEETING**

A mandatory pre-bid meeting will be held at the project site, on Friday November 14<sup>th</sup>, 2025, at 11:30 AM located at the City Manager's office, City Hall, East St. Louis, IL 62205

Contractors must submit their Quote/Bid by Tuesday November 25<sup>th</sup>, 2025 at 10:00 AM., to the City of East St. Louis Purchasing Department, Room 307, located at 301 River Park Drive, East St. Louis, IL 62203.

### **3.0 SERVICES**

- Sweep up all loose residual materials from previous patching attempts with a roadway sweeper or vac truck.
- Fill potholes with HMA N50 C Mix and mill off the high spots.
- Place a 2" skim coat on the surface with HMA N50 C-Mix.
- The contractor shall contact the utility companies to verify the location of all utilities within the excavation areas. If necessary, the contractor shall pothole utilities to verify the location of the utility lines prior to excavation to prevent disruption of utility services to the area.
- All construction shall follow The Standard Specifications for Road and Bridge Construction, latest edition.
- Contractors shall provide all necessary barricades and fencing surrounding the excavation areas for safety. Contractor shall notify applicable City Departments, police, fire, City Manager, City Engineer, Public Works, etc., should excavations remain overnight. Contractor shall provide Traffic Control and Protection per IDOT standards for securing the construction site for safety concerns. Contract shall use IDOT Standard Traffic Control Details.
- All work and details of materials shall be per the latest edition of the Illinois Department of Transportation Standard and Specifications for Road and Bridge Construction. Materials shall come from an IDOT approved material site.
- Obtain all necessary permits from the City of East St. Louis.
- Contractor shall provide all labor, material, and equipment required to complete the work in this scope. Contractor shall legally dispose of all material collected from the sewers at his expense. Contractor shall pay for all fees and permits necessary to conduct his work at his expense. Contractor shall coordinate with the City Fire Marshall for access to fire hydrants for necessary water usage during his work. Contractor shall adhere to current Illinois Prevailing Wages in place at the time of Construction.

### **4.0 INSPECTIONS**

It is the contractor's responsibility to coordinate all inspections with the City of East St. Louis and or its designated representative, failure to do so may delay the project and payment processing.

1. Prior to starting any work, the contractor shall give 24-hour notice of their intent to commence.
2. Prior to invoice submittal, a final inspection of the site will be required.

### **5.0 PERFORMANCE SCHEDULE**

The Contractor shall be prepared to commence mobilization immediately upon award of the contract and designation of work areas by the City of East St. Louis and will begin construction operations within 24 hours of notice to proceed. The Contractor shall work during the hours of 8:00 am to 4:30 p.m. Monday through Friday, unless written approval from the City of East St. Louis has been granted to the Contractor. No work will be compensated if conducted before 7:00 am, after 4:30 pm, on weekends, or on City Holidays (without prior written approval). The Contractor shall not solicit work from private citizens or others to be performed in the designated work area during the period of this contract.

## **6.0 OTHER CONSIDERATIONS**

The Contractor shall supervise and direct the work, using qualified labor and proper equipment for all tasks. Safety of the Contractor's personnel and equipment is the responsibility of the Contractor. The Contractor must be duly licensed in accordance with the State of Illinois's statutory requirements to perform the work. The Contractor shall be responsible for determining what permits are necessary to perform under the contract. The Contractor shall be responsible for taking corrective action for any notices of violations issued as a result of the Contractors or any subcontractors' actions or operations during the performance of this contract. Corrections for any such violations shall be at no additional expense to The City of East St. Louis. The Contractor shall be responsible for control of pedestrian and vehicular traffic in the work area. The Contractor shall be responsible for securing the area to prevent debris and trash from scattering and from trespassing by unauthorized persons. Acceptable methods shall include the installation of temporary fencing and other control measures. The Contractor shall provide flag persons, signs, equipment, and other devices necessary to meet Federal, State, and local requirements. The traffic control personnel and equipment shall be in addition to the personnel and equipment required in other parts of this contract.

Contractors must satisfy themselves of the accuracy of the estimated quantities in the BID Schedule by examination of the site and a review of the drawings and specifications including ADDENDA. After BIDS have been submitted, the BIDDER shall not assert that there was a misunderstanding concerning the quantities of WORK or of the nature of the WORK to be done.

## **7.0 SPECIAL REQUIREMENTS**

The City of East St. Louis has an MBE participation goal of 30%. How contractors anticipate achieving the MBE goal of 30% MBE Participation must be clearly illustrated in their respective bid/quote submittal.

Additionally, Per Ordinance No. 10-10112 The City of East St. Louis has a Project Labor Agreement in place with Local Labor 100 Union; as such projects requiring a labor force shall call upon Local 100, a minimum of 30% of the laborers supplied by Local 100 shall be residents of The City of East St. Louis, IL. This local labor agreement can be utilized to help achieve the project goal of 30% MBE participation if applicable. All subcontractors shall submit their East St. Louis Contractors Certification, show proof of MBE Certification in good standing.

It is anticipated that bidders may find instances where they may take exception with the MBE requirements of this RFB. All exceptions shall be clearly identified, and a written explanation shall be included with this bid/quote.

The Contractor will be required to submit certified payrolls demonstrating compliance with the prevailing wages for St. Clair County, Illinois. This shall be submitted along with all pay applications. Pay requests will not be processed without this information.

The Contractor must submit lien waivers for their work, as well as all work by subcontractors demonstrating payment for labor and materials. This will be used to demonstrate payment for work completed on previous pay applications.

## **8.0 ADJACENT PROPERTY DEBRIS**

It is the contractor's responsibility to contact the City, or their designated representative prior to the start of inlet removal and replacement, if there are any questions or concerns with adjacent property or debris.

Please ensure you are visually inspecting the project prior to the pre bid/quote meeting to ensure if there are any questions on a particular concern, we can have them addressed and included or excluded in the base bid/quote.

**Basis of Award:** Bids will be evaluated according to the following criteria:

1. Qualifications – Up to 35 points
2. Prior Work Product- – Up to 15 points
3. Price –Up to 50 points
4. Responsiveness - 5 points
5. MBE/WBE – 5 points

Bid/quote for Statement of Work \_\_\_\_\_ \$ \_\_\_\_\_

Do you plan to achieve the MBE Goal of 30% on this project? \_\_\_\_\_ (Yes) \_\_\_\_\_ (No) \_\_\_\_\_

**Please list all MBE firms to be used on this project, and their estimated contract amount below.**

Company name	Address	Phone No.	Email	Contract Amount

It is agreed that the undersigned has complied or will comply with all requirements concerning licenses and with all local, state, and federal laws, and that no legal requirement has or will be violated in making or accepting this proposal, in awarding the work to him, or in the prosecution of the work required hereunder. The City reserves the right to reject all quotes/bids, to request additional information concerning any quote/bid for purposes of clarification, to accept or negotiate any modification to any bid/quote following the deadline for receipt of all quotes/bids, and to waive any irregularities if such would serve the best interests of the City.

Respectfully submitted the \_\_\_\_\_ day of November 2025

By: \_\_\_\_\_.

Name of Firm \_\_\_\_\_.

Signature: \_\_\_\_\_  
Authorized Official

Date: \_\_\_\_\_.



## Schedule of Prices

## **Pavement Repairs – South 8<sup>th</sup> Street**

### Single Bid

**(For complete information covering these items, see plans**

ITEM NO.	LOCATION	ITEM	CONSTRUCTION QUOTE
1	South 8 <sup>th</sup> Street	Pavement Repairs	

**Please complete the unit price schedule:**





CITY OF EAST ST. LOUIS PURCHASING DEPARTMENT  
301 River Park Drive, 3<sup>rd</sup> Floor  
East St. Louis, Illinois 62201  
Phone: 618-482-6713  
Fax: 618-482-6648

## City of East St. Louis Vendor Information Request Form

When checking authenticity of vendor, follow the following steps.

- If vendor is an IL Corp or LLC go to <http://www.ilsos.gov/corporatello/> or if Corp or LLC from another state call that state's Secretary of State
- If vendor is a LP call 217-782-6961 (ext. 7737)
- If vendor is general partnership or sole proprietor call the county clerk at 277-6600 ext 2373 Yolanda Hughes
- If the is general partnership or sole proprietorship is not registered with St. Clair County then call regulatory affairs.

**INSTRUCTIONS:** Please type or print clearly. If any item is not applicable, insert N/A. (F.E.I.N. OR SOCIAL SECURITY NUMBER IS REQUIRED.) To ensure prompt payment, please forward any changes to your vendor the information to the City of East St. Louis Purchasing Department.

F.E.I.N. NUMBER/SOCIAL SECURITY NUMBER	DATE OF THIS APPLICATION	1099 VENDOR <input type="checkbox"/> MISC <input type="checkbox"/> G <input type="checkbox"/> INT <input type="checkbox"/> NONE	
BUSINESS NAME	TELEPHONE NUMBER ( )	FAX NUMBER ( )	
TYPE OF ORGANIZATION (CHECK ONE)  <input type="checkbox"/> INDIVIDUAL/SOLE PROPRIETOR (I) <input type="checkbox"/> GENERAL PARTNERSHIP (GP) <input type="checkbox"/> CORPORATION (C) <input type="checkbox"/> LIMITED LIABILITY PARTNERSHIP (LLP) <input type="checkbox"/> EMPLOYEE (E) <input type="checkbox"/> LIMITED PARTNERSHIP (LP) <input type="checkbox"/> OTHER: _____	YEAR ESTABLISHED	NUMBER OF EMPLOYEES	
Do you claim Disadvantaged Business Enterprise Status? Yes _____ No _____  <input type="checkbox"/> Small Business Enterprise <input type="checkbox"/> Minority Business Enterprise <input type="checkbox"/> Women Business Enterprise <input type="checkbox"/> Disabled Business Enterprise		(Check appropriate box(es) if applicable)	

INSERT THE MERCHANDISE OR SERVICE YOU WISH TO PROVIDE.

ORGANIZATIONAL ADDRESS STREET	ADDRESS TO WHICH PAYMENTS OR REMITTANCES ARE TO BE MAILED STREET				
CITY	STATE	ZIP	CITY	STATE	ZIP
<<< CONTACT NAMES >>>		<<< TITLE >>>		<<< TELEPHONE NUMBER >>>	
SALES				( )	
SERVICE				( )	

This application must be signed by a ranking officer of the company. Show additional principals or agents separately. The undersigned certifies that information provided on this application is correct and complete. Submittal of false information will be grounds for the rejection of this application, removal from all Vendor lists and the cancellation of any contract without penalty to the City of East St. Louis.

NAME OF PRINCIPAL	TITLE
PRINCIPAL'S SIGNATURE	DATE

FOR USE BY THE CITY OF EAST ST. LOUIS GOVERNMENT ONLY

If this form is facilitated with a City department please provide the name of the Department and facilitator

VENDOR CODE:	APPROVED BY:	DATE:
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