

BUSINESS RETENTION PROGRAM

PO# _____



REQUEST FOR QUOTATIONS

Instructions to contractor: Return RFQ# _____ return by _____
To Debra Hamilton Tidwell, City Clerk, 301 River Park Drive, East St. Louis, IL 62201

PROJECT INFORMATION

CONTRACTOR INFORMATION

ADDRESS: 223 COLLINSVILLE AVENUE EAST ST LOUIS, IL 62201	COMPANY NAME:
HOMEOWNER'S NAME/SIGNATURE: MS. EVELYN BLAIR	POINT OF CONTACT/CONTRACTOR:
PHONE: (314) 337 – 0833 ALTERNATE PHONE:	MAILING ADDRESS:
EMAIL:	CELL/BUSINESS PHONE: EMAIL:

SCOPE OF WORK

DESCRIPTION:	QUANTITY	COST <i>Labor & Materials</i>
1.) UPDATING BATHROOM ON MAIN LEVEL (IN THE BACK PART OF THE BUILDING) <ul style="list-style-type: none">a. Ceiling – Repair and Replaceb. Maybe drywall, maybe use existing cinder block wallsc. Sink and Toilet – Remove and Replaced. Install flooringe. Replace doorf. May involve framing outg. Remove and Replace mop sinkh. Install janitor's closet		

<p>2.) Installing New Public Restroom</p> <ul style="list-style-type: none"> a.) Install toilet, sink, and cabinet b.) Install vent c.) Install mirror d.) Install floor e.) Install necessary light fixtures f.) Complete framing, drywalling, mudding and taping, painting to owner's specifications g.) Install mop sink next to restroom, using same plumbing h.) Ensure it meets the codes for Public Restroom (Check with City's Regulatory Affairs Dept) 		
<p>3.) Building out the new classroom space</p> <ul style="list-style-type: none"> a.) Remove carpet and update flooring with epoxy finish b.) Install baseboard trimming c.) Install drywall as necessary d.) Paint drywall white e.) Replace and Paint ceiling tiles f.) Remove and Replace light fixtures as necessary 		